

**THE COLLEGE OF THE FLORIDA KEYS
LAB/SPECIAL/COMMUNITY SERVICE FEE
REQUEST FORM
Detail of Fee Request (Form 77.3B)
Effective July 1, 2024**

Course	Course Description	Type	Account No.	Description	Per Year Amount	Per Course Amount	Per Student Amount	Comments	New Lab Fee	Current Lab Fee	Total Change	Percentage of Change	Reason for Change
BSC 1010L	Principles of Biology I	Supplies	65501	Educational Supplies	1,020.00	340.00	30.00	Estimate					These courses are currently only offered online. The lab fee reflects adjustments to in class materials in the event it is held in person.
		Equipment	70501	Vernier & Microscope Compound	1,314.58	438.19	38.66	General lab equipment					
		Personnel	57000	Lab Assistant Support	2,712.78	1,356.39	75.36	720 hours Divided by 5 courses					
		Maintenance	62500	Clean/Adjust Microscopes/Parts	212.92	70.97	11.83	See Microscope Maintenance Tab for details					
		Services	64006	Biohazard Disposal	42.31	21.16	1.06	Stericycle \$450 +100 2 pick ups a year split over 13 courses					
		Estimated No. of Students Per Course	18	Total			5,302.59	2,226.72	156.91		\$ 157	\$ 86	
										Has not been offered in person in 3+ years.			
BSC 1011L	Principles of Biology II	Supplies	65501	Educational Supplies	690.00	345.00	30.00	Estimate					These courses are currently only offered online. The lab fee reflects adjustments to in class materials in the event it is held in person.
		Equipment	70501	Microscope Dissecting	889.28	444.64	38.66	General lab equipment					
		Personnel	57000	Lab Assistant Support	2,712.78	1,356.39	75.36	720 hours Divided by 5 courses					
		Maintenance	62500	Clean/Adjust Microscopes/Parts	212.92	70.97	11.83	See Microscope Maintenance Tab for Invoice					
		Services	64006	Biohazard Disposal	42.31	21.16	1.06	Stericycle \$450 +100 2 pick ups a year split over 13 courses					
		Estimated No. of Students Per Course	18	Total			4,547.28	2,238.16	156.91		\$ 157	\$ 190	
										Has not been offered in person in 3+ years.			
BSC 1085	Anatomy and Physiology I	Supplies	65501	Lab Supplies	1,065.58	532.79	29.60						New
		Equipment	70501	Lab Equipment	2,464.08	1,232.04	68.45	Divided across 3 Biology courses.					
		Personnel	57000	Lab Assistant Support	2,712.78	1,356.39	75.36	720 hours Divided by 5 courses					
		Maintenance	62500	Clean/Adjust Microscopes/Parts	212.92	70.97	11.83	See Microscope Maintenance Tab for Invoice					
		HazMat	64006	Biohazard Disposal	157.50	52.50	8.75	7X \$70					
		Freight and Postage	61000	Shipping	360.00	120.00	20.00						
Estimated No. of Students Per Course	18	Total			6,972.86	3,364.69	213.98		\$ 214	\$ -	\$ 214	100%	
BSC 1086	Anatomy and Physiology II	Supplies	65501	Educational Supplies	1,200.39	600.19	33.34						New
		Equipment	70501	Lab Equipment	2,170.09	1,085.04	60.28	1 Per Year					
		Personnel	57000	Lab Assistant Support	2,712.78	1,356.39	75.36	720 hours Divided by 5 courses					
		Maintenance	62500	Clean/Adjust Microscopes/Parts	212.92	70.97	11.83	See Microscope Maintenance Tab for Invoice					
		HazMat	64006	Biohazard Disposal	157.50	52.50	8.75	7X \$70					
		Freight and Postage	61000	Shipping	360.00	120.00	20.00						
Estimated No. of Students Per Course	18	Total			6,813.67	3,285.10	209.56		\$ 210	\$ -	\$ 210	100%	
MCB 2010L	Microbiology Lab	Supplies	65501	Lab Supplies	2,650.11	1,325.05	73.61						Updated costs, supplies, and equipment figures.
		Equipment	70501	Equipment	3,668.50	1,834.25	101.90	See Quote \$2555 divided by 3 courses					
		Personnel	57000	Lab Assistant Support	2,712.78	1,356.39	75.36	720 hours Divided by 5 courses					
		Maintenance	62500	Clean/Adjust Microscopes/Parts	212.92	70.97	11.83	See Microscope Maintenance Tab for Invoice					
		Services	64006	Biohazard Disposal	42.31	21.16	1.06	Stericycle \$450 +100 2 pick ups a year split over 13 courses					
		Freight and Postage	61000	Shipping	360.00	120.00	20.00						
Estimated No. of Students Per Course	18	Total			9,646.61	4,727.82	283.76		\$ 284	\$ 135	\$ 149	110%	